

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:
Tele Fax: (0364) 2538032

Email: storeneigrihms@gmail.com
Website: neigrihms.gov.in

F. No: NEIGR/S&P/S-06/2021-2022/Pt

Dated: 15/04/2023

To,
PRINCIPAL
M/s Rusan Pharma Ltd
Unit No. 93/B,
1st Floor,
Govt. Industrial Estate,
Charkop,
Kandivali West
Mumbai-400067.
Email: enquiry@rusanpharma.com
Ph. No: +91(0) 2242383000, +91(0)2228682515

BIDDER
M/s Elke Drugs Distributor
Nongrimbah
Near Beat House
Laitumkhrach
Shillong-793003
Email: elkedrugs@yahoo.com
Ph. No: 03642507476/03642507483

Sub: Provisional letter of Intent /Award -Rate Contract for Drugs/ Medicine for the Institute .

Ref: Our Open Tender No: NEIGR/S&P/OT/E-04/22-23 dated 29.11.2022 and your offer in response to our tender.

Sir,

- With reference to your bid and in accordance with the terms, conditions of the tender document and this letter of intent, the Institute is pleased to offer a rate contract for Drugs /Medicine /Crystalloids w.e.f. 15th April 2023, for the items and cost listed at Annexure "A".
- The tendered rates and the validity of bids shall be for a period of two years from the date of Award, extendable up to 6 months, or till the finalization of next tender, whichever is later. It may be made clear that the said contract period may be extended on the option of the Director, NEIGRIHMS, if situation warrants till the finalization of the next tender, subject to satisfactory performance; However, the Institute reserves the right to terminate the contract with one month notice.
- The Accepting officer reserves the right to subject the sample (if applicable) to a second inspection by the nominated authority of the Director and may reject them if not found conforming to the specification, even if the same had been accepted by the normal inspection authority.
- On insistence, the vendor/contractor, the supplier should be in a position to submit quality assurance certificate from the competent authority. Stores will be accepted subject verification and inspection by the competent authority / inspecting agency at NEIGRIHMS, Shillong.
- The terms and conditions of the tender and the agreement executed will be binding on the vendor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS / Government of India and in the manner specified herein shall operate to create a specific contract between the vendors (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
- The stores supplied will be as per the desired specification, as per WHO / ISO /GMP/ISI /CE/ BIS standards, as applicable to each category.
- *** In the event of failure on the part of the vendor to provide adequate service /delay in supply, then, necessary action will be taken by the management of NEIGRIHMS. If there is any complaint against the vendor, the vendor shall be afforded an opportunity to furnish explanation within 7 (seven) days. If the explanation is not satisfactory, the appropriate authority reserve the right to terminate /discontinue the contract and take suitable action deemed fit in the interest of the Institute.
- Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final inspection and acceptance.

UDC Store Accounting
Central Store NEIGRIHMS

Pharmacist
NEIGRIHMS,
Shillong.

8. The agency shall undertake to sign the contract agreement within 15 (fifteen) days from the date of issue of the letter of acceptance/intent, failing which Earnest money deposit may be forfeited. However, successful bidder shall execute an agreement on non-judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the bidder).
9. Provision of samples for inspection/second inspection, shall be provided by the supplier/vendor/contractor within the cost indicated. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
10. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
11. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
12. Not more than 1/6th of the shelf life should have expired when supplies are received at NEIGRIHMS, Shillong. Bills /invoices for future supplies, if any, during the agreement period should indicate supply order number, date and name of the department of this Institute and other correspondence relating to the supply order.
13. Within twenty one (21) days from date of the issue of Notification of Award by the purchaser, the supplier shall furnish performance security, in form of Bank guarantee /Fixed Deposit or extended call deposit pledge in favour of Financial Adviser, NEIGRIHMS, to the purchaser for an amount of Rs 25,000.00 (Twenty Five thousand only), valid up to sixty days after the date of completion of all contractual obligations by the supplier or option shall be open to extend the validity of bid security.
14. The stores should be supplied to the Institute based on the functional requirements of the user department and in compliance to the desired specifications, quality and quantity
15. The responsive vendor has to provide the details vendor/supplier address, contact no of the authorized representative to be contacted along with awarded stores with cost, warranty, service to be provided etc to the respective deptt/Institute.
16. The invoice will be submitted in quadruplicate to store along with the challan/e-remittance copy duly countersigned by the user department for processing of the Bills of the vendor
17. In case of Stores with life:
 - a. Stock should be supplied to this Institute from the latest batch and such stock should have a minimum life period of two years, depending upon the normal potency prescribed thereof.
 - b. In the event of such stores not being utilized within their life period, the bidder shall replace the unutilized unexpended stocks by fresh stock without any extra cost.
18. Settlement of disputes – If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. The vendor hereby indemnify that they have no objection to settle the dispute, if any, by the Director, NEIGRIHMS or his authorized representative, being the employee of the Institute.
19. It is hereby agreed that all Terms & Conditions are as per Tender Enquiry No: **NEIGR/S&P/OT/E-04/22-23 dated 29.11.2022** forms part of this agreement.

*~ Contract Agreement to be signed
within 15 days -*

Yours faithfully,

[Signature]
Store & Procurement Officer,
NEIGRIHMS, Shillong

Copy forwarded for information and necessary action please:

1. MS.
2. DMS(Medical)
3. Assistant Professor(Hospital Administration).
4. Accounts Officer.
5. Chief Nursing Officer.
6. In Charge medicine store.
7. Relevant file.

① reg / mes / se needed also
② se the ref - HA / the person
③ DOA / DOA / DOA needed

[Signature]
UDC Store Accounting
Central Store NEIGRIHMS

[Signature]
Pharmacist
NEIGRIHMS,
Shillong

[Signature]
NEIGRIHMS, Shillong

Itemwise Comparative Statement

Tender Title: Processing of Drugs /Medicines, for internal consumption by the Institute, for a period of two years, extendable upto 6 months, or till the finalization of the next tender, whichever is later

Tender ID: 2022_NES_726264_1

SLNo	Description of Work / Item(s)	Item Code	Units	Principal Bidder	Bidder Name	Rate Without Tax	Tax/Duties (INR)	Rate With Tax	Bid Rank
118	Fentanyl Transdermal Patch 12 micrograms/hr	item182	Nos	Rusan Pharma Ltd	Elke Drugs Distributor	135.00	16.20	151.20	L1
119	Fentanyl Transdermal Patch 25 micrograms/hr	item183	Nos	Rusan Pharma Ltd	Elke Drugs Distributor	235.00	28.20	263.20	L1
120	Fentanyl Transdermal Patch 50 micrograms/hr	item184	Nos	Rusan Pharma Ltd	Elke Drugs Distributor	495.00	59.40	554.40	L1
251	Inj Fentanyl 50mcg/ml	item354	Nos	Rusan Pharma Ltd	Elke Drugs Distributor	13.00	1.56	14.56	L1

Kuna
UDC Store NEIGRIHMS
Shillong

[Signature]
UDC Store Accounting
Central Store NEIGRIHMS

[Signature]

[Signature]

[Signature]
Pharmacist
NEIGRIHMS,
Shillong

SECTION - XIV

MANUFACTURER'S AUTHORISATION FORM

To
The Director
NEIGRIHMS
Mawdlangdiang
Shillong - 793018

Dear Sirs,

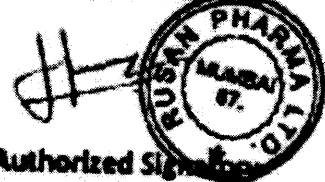
Ref:- Your Tender Enquiry No :- NEIGR / S&P/ OT / E-04 / 2022-23 Dated:- 29-11-2022

We, Rusan Pharma Ltd. who are proven and reputable manufacturers of Attachment as per Annexure I having factories at 122 MI, Central Hope Town, Selaqui, Dist. Dehradun, Uttarakhand hereby authorise Messrs. Elke Drugs Distributors, Laitumkhrah, Nongrimbah, Block III, Near Police Bt House, Shillong - 793003 (Meghalaya) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. Elke Drugs Distributors, Laitumkhrah, Nongrimbah, Block III, Near Police Bt House, Shillong - 793003 (Meghalaya) is authorised to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above goods manufactured by us.

We also hereby extend our full warranty, as per clause 15 of the General Conditions of Contract, read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this TE document.

Yours faithfully



Authorized Signatory
Date:- 03-12-2022

Name of Authorized Signatory:- Mr. Harshal Mandore

Designation:- Senior Tender Executive

For and on behalf of Messrs. Rusan Pharma Ltd., 58/D, Government Industrial Estate,
Charkop, Kandivall West, Mumbai - 400067

RUSAN PHARMA LTD.

58-D, Government Industrial Estate, Charkop, Kandivall (West), Mumbai - 400 087, Maharashtra, India.
Phone No.: +91 (0) 22 4238 3000, +91 (0) 22 2888 2515 | Fax No.: +91 (0) 22 2888 0054
E-mail: enquiry@rusanpharma.com | Website: www.rusanpharma.com | CIN : UB4230MH1904PLC077088

To,
The Director
NEIGRIHMS,
Mawdiangdiang,
Shillong - 793018

Date:- 03-12-2022

Sub:- Regarding supply of Narcotics & Non-Narcotics Products
Ref:- Your TE document No:- NEIGR/S&P/OT/E-04/2022-23 Dated:- 29-11-2022

Dear Sir,

This is With reference to the above, we would like to inform you that we authorize M/s. Elke Drugs Distributors, Shillong for supply of following Non-Narcotics products to NEIGRIHMS:-

Non-Narcotics Products:-

Sl No.	Description of Items	Unit/Pack
22	Buprenorphine Transdermal Patch 10mcg/Hr	Each Patch
24	Buprenorphine Transdermal Patch 5mcg/Hr	Each Patch
250	Inj. Bupivacaine 0.5% + 7.5% Glucose - 4ml Amp.	Each Amp.
460	Inj. Midazolam 1mg/ml 5ml - 5ml Vial	Each Vial
469	Inj. Naloxone 0.4mg/ml - 1ml Amp.	Each Amp.
472	Inj. Noradrenaline 2mg/ml - 2ml Amp.	Each Amp.
586	Inj. Tramadol 50mg/ml - 2ml Amp.	Each Amp.
676	Nicotine Transdermal Patch 7mg/24h	Each Patch
676	Nicotine Transdermal Patch 14mg/24h	Each Patch
676	Nicotine Transdermal Patch 21mg/24h	Each Patch
878	Tab. Bisoprolol 5mg	Each Tab.
1170	Nicotine Chewing Gum 2mg	Each Gum
1171	Nicotine Chewing Gum 4mg	Each Gum

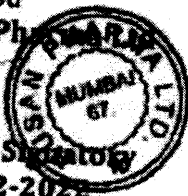
Further, We would like to inform you that our authorize distributor M/s. Elke Drugs Distributors, Shillong is does not have Narcotic License so, the supply of following Narcotic products will be made from our Associate company's Mumbai warehouse i.e. M/s. Rusan Healthcare Pvt. Ltd., Unit No. 93/B, 1st Floor, Govt. Industrial Estate, Charkop, Kandivali West, Mumbai - 400067

Narcotics Products:-

Sl No.	Description of Items	Unit/Pack
182	Fentanyl Transdermal Patch 12.5mcg/Hr	Each Patch
183	Fentanyl Transdermal Patch 25mcg/Hr	Each Patch
184	Fentanyl Transdermal Patch 50mcg/Hr	Each Patch
354	Inj. Fentanyl 50mcg/ml - 2ml Amp.	Each Amp.
464	Inj. Morphine 10mg/ml - 1ml Amp.	Each Amp.
465	Inj. Morphine 15mg/ml - 1ml Amp.	Each Amp.
1158	Tab. Morphine 10mg	Each Tab.

Thanking you
For Rusan Ph

Authorized Signatory
Date:- 03-12-2022



RUSAN PHARMA LTD.

58-D, Government Industrial Estate, Charkop, Kandivali (West), Mumbai - 400 067, Maharashtra, India.
Phone No.: +91 (0) 22 4238 3000, +91 (0) 22 2668 2515 | Fax No.: +91 (0) 22 2668 9056
E-mail: enquiry@rusanpharma.com | Website: www.rusanpharma.com | CIN : U24230MH1994PLC077069

Date:- 03-12-2022

To,
The Director
NEIGRIHMS,
Mawdiangdiang,
Shillong - 793018

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Narcotics Products:-

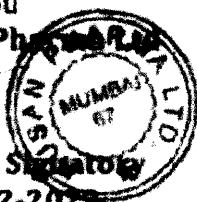
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1158	Tab. Morphine 10mg	Each Tab.

Thanking you

For Rusan Pharma

Authorized Signatory

Date:- 03-12-2022



RUSAN PHARMA LTD.

58-D, Government Industrial Estate, Charkop, Kandivall (West), Mumbai - 400 067, Maharashtra, India.

Phone No.: +91 (0) 22 4238 3000. +91 (0) 22 2868 2515 | Fax No.: +91 (0) 22 2868 9056

E-mail: enquiry@rusanpharma.com | Website: www.rusanpharma.com | CIN : U24230MH1994PLC077069